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• Courses Offered
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• How Courses Are Delivered
• Individual Course Overviews
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  • Course Purpose, Summary & Scope
  • Course Map
## ENDS-WAYS-MEANS

### ENDS (Objective)

**Servant Leaders**

“A Skilled Chaplain Team, Formed In Profession, Extending God’s Care”

### WAYS (Concepts to Achieve Objective)

**CCH’s “F-I-T-D-MC”**

- Formative
- Iterative
- Timely
- Degreed
- Multi-Component

**Army’s ALM**

**Army’s ADDIE**

### MEANS (Resources to Apply Via Ways)

**Cadre / Staff**

- Best People

**Courses**

- Best Instruction

**Resourcing**

- Best Funding & Facility

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Courses Offered

Religious Affairs Specialists / NCOs
- Advanced Individual Training Course (AIT)
- Advanced Leaders Course (ALC)
- Senior Leaders Course (SLC)
- Non-appropriated Fund Clerk Course (FCC)
- Chaplaincy Resource Manager Course (CRM)
- Religion Cultural Advisement Course (RCAC)

Chaplains
- Chaplain Basic Officer Leader Course (CHBOLC)
- Chaplain Captain Career Course (C4)
- Chaplain Captain Career Course Reserve Component (C4RC)
- Operational Religious Support Leaders Course (ORSLC)
- Initial Strategic Religious Support Leaders Course (ISRSIC)
- Senior Strategic Religious Support Leaders Course (SSRSIC)*
- Chaplaincy Resource Manager Course (CRM)

*course under development
56 CMF CAREER LIFECYCLES
ACTIVE COMPONENT

Functional Courses

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Current Courses

- @6-7 years
- Non-existent
- Operational Religious Support Leader Course
- ILE Branch Specific
- MAJ
- Initial Strategic Religious Support Leader Course
- MAJ(P)/LTC
- Senior Strategic Religious Support Leader Course
- COL Course
- LTC(P)/COL
- Non-existent

Change Courses

- @3-4 years
- @8-10 years
- CPT(P)
- 2-Week TDY
- Army Comptroller Course (3-week TDY @ Syracuse)
- Defense Comptroller Program (14-month PCS @ Syracuse)

*course under development
56 CMF CAREER LIFECYCLES
RESERVE COMPONENT

Years of Service 0 5 10 15 20 25 30
Rank

OES
CHBOLC
C4
C4
C4
ILE & ORSLC
ISRSLC
SSC
CCTS*

Years of Service 0 5 10 15 20 25 30
Rank

Functional Courses

C4
C4
C4
ILE & ORSLC
ISRSLC
SSC
CCTS*

Current

Course  C4  Supervisory Course  ORSLC  ISRSLC  SSRSLC  ACC / DCP

Current

• @6-7 years
• Non-existent

• Operational Religious Support Leader Course
• ILE Branch Specific
• MAJ

• Initial Strategic Religious Support Leader Course
• MAJ(P)/LTC

• Senior Strategic Religious Support Leader Course
• COL Course
• LTC(P)/COL

• Non-existent

Change

• @3-4 years
• @8-10 years
• CPT(P)
• 2-Week TDY

• Army Comptroller Course (3-week TDY @ Syracuse)
• Defense Comptroller Program (14-month PCS @ Syracuse)

Change

*course under development
WHAT IS ADDIE?
ADDIE is the Army's instructional systems design (ISD) for training development. The process encompasses five phases – analysis, design, development, implementation and evaluation. Evaluation, however, is continuous in all steps.

**ANALYSIS**
- Need for Training
- Personnel Trained
- Critical Tasks

**DESIGN**
- Course Sequence
- Standards Outcome
- Performance Measures
- Resource Requirements

**IMPLEMENTATION**
- Schedule Training
- Distribute Material
- Train/Educate Students
- Administer Tests
- Counsel Students

**DEVELOPMENT**
- Write Material
- Produce Media
- Validate Material/Tests
- Instructor Prep
- Facilities

**EVALUATION**
- Analysis
- The design phase determines when, where, and how instruction takes place, while identifying resourcing requirements.
- Implementation is the execution and delivery of the designed course/event.
- Evaluation occurs throughout all phases and provides the necessary feedback to the decision maker to determine how well the training takes place, how personnel and units perform and what improvements need to be made to enhance training.
- The development phase validates training and education products.
Forging Servant Leaders . . . of Unmatched Character, Competence, & Connection . . . For God & Country!
INDIVIDUAL COURSE OVERVIEWS

COURSE MAP CODING KEY

<table>
<thead>
<tr>
<th>Common Core</th>
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<tbody>
<tr>
<td>Leadership</td>
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<tr>
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<tr>
<td>Across Cultures</td>
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<tr>
<td>Mission Command</td>
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<tr>
<td>Unified Land Operations</td>
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<tr>
<td>Unit Training Management</td>
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<td>Operations</td>
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<tr>
<td>Reflection</td>
</tr>
<tr>
<td>Subject Matter Expert (SME)</td>
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<tr>
<td>Branch Technical</td>
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</table>
Purpose: AIT completes the transformation of civilian recruits into Religious Affairs Specialists trained in basic religious support.

Summary: AIT is 7 weeks in duration, across 4 modules, with a total of 39 lessons, and trains 29 tasks/competencies, with a total of 258 instructional hours. Course capacity is 30 students.

Scope: Trains and qualifies Soldiers to be Religious Affairs Specialists. The 56M AIT course produces enlisted Soldiers who are capable of providing basic religious support upon arrival at their first assignments. The course introduces religious affairs operations, internal and external religious advisement, mission analysis, tactical operations, response to distressed individuals, religious accommodations, staff operations, support to religious services and joint, interagency, intergovernmental, and multinational environment operations.
### Module A
**Religious Support and Staff Operations**
- 5 TNG Days
- 29.4 POI Hours

- LSN1 Equal Opportunity
- LSN2 Army Sexual Harassment Assault and Response Training (SHARP)
- LSN3 Risk Management
- LSN4 Working Together to Reduce the Risk for Suicide (ACE)
- LSN5 Religious Support Fundamentals
- LSN6 Chaplain Corp Branch History and Museum Tour
- LSN7 Blackboard Introduction
- LSN8 Introduction to Army Writing
- LSN9 Introduction to Military References
- LSN10 Write an Army Memorandum
- LSN11 Standard Operating Procedures
- LSN12 Critical Thinking
- LSN13 Military Briefings

### Module B
**Religious Support in a Unit Setting**
- 7 TNG Days
- 57.5 POI Hours

- LSN14 Staff Organization and Operations
- LSN15 Synchronize Religious Support Activities with the Staff
- LSN16 Confidential Communications
- LSN17 Referrals
- LSN18 Determine the Need of a Prospective Counceltee
- LSN19 Provide Crisis to a Distressed Individual
- LSN20 Accommodate Religious Practices
- LSN21 Coordinate Religious Support in the Absence of a Chaplain
- LSN22 Regulatory Guidelines within AR 165-1 for APF/NAF
- LSN23 Receive an Offering
- LSN24 Maintain Chapel Facilities and Properties
- LSN25 Provide Support for a Worship Service
- LSN26 Organize a UMT Sponsored Event

### Module C
**Religious Support and Preparation for Deployment**
- 6 TNG Days
- 49 POI Hours

- LSN27 Analyze an Order for Religious Support Requirements
- LSN28 Religious Support Planning for a Tactical Environment
- LSN29 Religious Support to the Wounded and Dying
- LSN30 Memorial Services and Ceremonies
- LSN31 Religious Support in Conjunction with Traumatic Event Management Activities (TEM)
- LSN32 Introduction to Culture
- LSN33 Identifying World Religions
- LSN34 Estimate the Impact of Religion and Culture in the Operating Environment (OE)
- LSN35 Religious Area Analysis (RAA)/Religious Impact Assessment (RIA)
- LSN36 External Advisement: Soldier Leader Engagement

### Module D
**Religious Support in a Simulated Environment**
- 8 TNG Days
- 63.2 POI Hours

- LSN37 Land Navigation
- LSN38 Operational Graphics
- LSN39 FBCB2 Operator Training (JCR)
- LSN40 Integrate the UMT into a Tactical Formation
- LSN41 Religious Support Simulation Exercise

### Module E
**Capstone STX**
- 8 TNG Days
- 59 POI Hours

- LSN42 Manage Force Protection for the Unit Ministry Team (UMT)
- LSN43 Religious Affairs Specialist AIT STX

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**Purpose:** To prepare Army Active Duty and Army Reserve Component Religious Affairs Specialists to facilitate religious support operations across the full spectrum of operations as Garrison Unit Ministry Team noncommissioned officers and religious support operations noncommissioned officers at echelons above brigade.

**Summary:** ALC is 3 weeks and 3 days in duration, across 4 modules, with a total of 29 lessons, and trains 7 tasks/competencies, with a total of 158 instructional hours. Course capacity is 16 students.

**Scope:** Foundational staff NCO skills, knowledge, and attributes; MOS-specific material including religious support operations, spiritual readiness, and basic human interactions skills.
# Advanced Leaders Course (ALC) Course Map

## Module A: Leadership
- **Leadership**
  - 7 TNG Days
  - 54.1 POI Hours

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<thead>
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<th>Course Code</th>
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<tbody>
<tr>
<td>805D-56M3-ADM</td>
<td>Conduct ALC Administrative Requirements</td>
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<tr>
<td>805D-56M3-CT</td>
<td>Critical Thinking for Advanced Leaders at the Brigade and Beyond</td>
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<tr>
<td>805D-56M3-LD</td>
<td>Leadership within the Army</td>
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<tr>
<td>805D-56M3-PSV</td>
<td>Army Problem Solving Process for Advanced Leaders at the Brigade and Beyond</td>
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<tr>
<td>805D-56M3-RAA</td>
<td>Religious Area Analysis</td>
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<td>805D-56M3-EX1</td>
<td>ALC Module I Exam</td>
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<tr>
<td>805D-56M3-SAV</td>
<td>Administer Staff Assistance Visits to Subordinate Unit Ministry Teams</td>
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<tr>
<td>805D-56M3-ADV</td>
<td>Advise Leaders/Soldiers on the Process of Religious Accommodation</td>
</tr>
<tr>
<td>805D-56M3-MH</td>
<td>Military History The Chaplain Assistant Perspective</td>
</tr>
<tr>
<td>805D-56M3-ICF</td>
<td>Understanding the Impact of Cultural Factors on Military Operations</td>
</tr>
<tr>
<td>805D-56M3-UMT</td>
<td>Develop UMT Training</td>
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<tr>
<td>805D-56M3-DT</td>
<td>Developing Effective Unit Ministry Teams</td>
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<tr>
<td>805D-56M3-CM</td>
<td>Counseling and Mentoring for Advanced Chaplain Assistant Leaders</td>
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<tr>
<td>805D-56M3-LDD</td>
<td>Leader Development for Advanced Leaders Course</td>
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<tr>
<td>150P-0002</td>
<td>Sexual Harassment/Assault Response Prevention (SHARP) Advanced Leader Course (ALC)</td>
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<tr>
<td>805D-56M4-MT</td>
<td>Media Awareness Training</td>
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<tr>
<td>805D-56M3-DR</td>
<td>Conflict Management Styles for Chaplain Assistant Advanced Leaders</td>
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## Module B: Operations
- **Operations**
  - 3 TNG Days
  - 25 POI Hours

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<th>Course Code</th>
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<td>805D-56M3-IF</td>
<td>Manage Information Flow at the Brigade and Beyond</td>
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<tr>
<td>805D-56M3-MT</td>
<td>Monitor Status of Subordinate UMT</td>
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<tr>
<td>805D-56M3-MSU</td>
<td>Maintain Situational Understanding of the Brigade Area of Operations for Religious Support</td>
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<tr>
<td>805D-56M3-DRI</td>
<td>Determine Religious Support Implications of Casualty Volume and Logistics Flow</td>
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<tr>
<td>805D-56M3-EX2</td>
<td>ALC Module II Exam</td>
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<tr>
<td>805D-56M3-MRT</td>
<td>Master Resiliency Training (ALC)</td>
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<td>011NCOA1005</td>
<td>Suicide Prevention (NCOA) (CRM)</td>
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<td>805D-56M3-SP</td>
<td>Synchronize Religious Support Activities in a Brigade Area of Operations</td>
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<tr>
<td>805D-56M3-TEM</td>
<td>Traumatic Event Management (TEM)</td>
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<tr>
<td>805D-56M3-CMR</td>
<td>Managing the Command Master Religious Plan (CMRP) at the Brigade and Beyond</td>
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## Module C: SIMEX
- **SIMEX**
  - 10 TNG Days
  - 78.9 POI Hours

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<td>805D-56M3-SIM</td>
<td>Advanced Leaders Course Simulation Exercise (ALC SIMEX)</td>
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<td>551B8N30A04</td>
<td>Perform CPOF Duties as a CPOF Operator</td>
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**Forging Servant Leaders . . . of Unmatched Character, Competence, & Connection . . . For God & Country!**
Purpose: To prepare Army Active Duty enlisted Religious Affairs Noncommissioned Officers (NCOs), with the basic skills needed to manage religious support operations at the Installation level while providing the necessary skills and attributes to lead and train subordinate 56Ms as a Senior Unit Ministry Team NCO.

Summary: SLC is 4 weeks and 3 days in duration, contains 4 modules, with a total of 34 lessons, and trains 8 tasks/competencies, with a total of 204 instructional hours. Course capacity is 16 students.

Scope: Foundational staff NCO skills, knowledge and attributes; MOS-specific material including religious support operations, spiritual readiness, and basic human interaction skills.
# SLC COURSE MAP

## SENIOR LEADERS COURSE

### Module A
**Installation**
- 5 TNG Days
- 41 POI Hours

- 805D-56M4-CT Critical Thinking
- 805D-56M4-PS Army Problem Solving
- 805D-56M4-AWS Army Writing Style
- 805D-56M4-SSB Staff Study
- 805D-56M4-CI Consolidate the Installation CMRP
- 805D-56M4-NPS Write a Nonpersonal Service Contract
- 805D-56M40-MG Manage the Garrison Chaplain Office
- 805D-56M4-MCP Manage the Garrison Chaplain Property
- 805D-56M4-MH Military History
- 805D-56M4-LDD Leader Development for Senior Leaders Course
- 805D-56M4-CTO Conduct an Inspection of a Chapel Tithe and Offerings Fund (CRM)
- 805D-56M40-EO Equal Opportunity/SHARP Training
- 805D-56M4-ADM Conduct SLC Administrative Requirements

### Module B
**Operations**
- 3 TNG Days
- 23.5 POI Hours

- 805D-56M4-TNG Determine UMT Training Requirements
- 805D-56M4-EOC Manage Emergency Operations Center Chaplain Cell
- 805D-56M4-DSC Religious Support (RS) In Defense Support for Civil Authorities (DSCA) Missions
- 805D-56M4-JTF Manage Religious Support Ops at a JTF/JFLCC HQ’s
- 805D-56M4-PRS Prepare a Religious Support Plan
- 805D-56M4-MT Media Awareness Training

### Module C
**SIMEX**
- 11 TNG Days
- 88 POI Hours

- 805D-56M4-SIM Senior Leaders Course Simulation Exercise (SLC SIMEX)
- 551-88N30A04 Perform CPOF Duties as a CPOF Operator

### Module D
**Leadership**
- 4 TNG Days
- 31.5 POI Hours

- 805D-56M4-CF Understanding the Impact of Cultural Factors on Military Operations
- 05D-56M4-SAF Risk Management
- 805D-56M40-SG Examine the Role of the 1SG
- 805D-56M4-ADV Advise Leaders/Soldiers on the Process of Religious Accommodation
- 805D-56M40-LT Implement Active Listening Techniques
- 805D-56M40-NP Noncommissioned Officers Development Program (NCOPD)
- 805D-56M41-NP Resilience Training for Mid-Grade Leaders (SLC)
- 805D-56M4-CDI Capabilities Development Integration Directorate (CDID) Briefing
- 805D-56M4-PPB Personnel Proponency Brief
- 805D-56M4-MCP Senior Leader’s Mentorship and Coaching Panel
- 805D-56M-ATB Army Team Building
- 805D-56M40-NC NCO Evaluation Report

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<th>Week 4</th>
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<td>805D-56M40-SG</td>
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<td>805D-56M40-NC</td>
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Purpose: To produce Religious Affairs NCOs, educated in world religions and culture, who can provide expert and actionable religious advisement in support of the Chaplain Corps and their assigned units within the United States Army, in a Complex Operational and Garrison Environment.

Summary: RCAC is a combined 26 week course, containing 2 phases, with a total of 34 lessons, and trains 5 tasks/competencies, with a total of 1,056 instructional hours. Course capacity is 60 students annually. Phase one is provided through Distance Learning, and Phase two is a two-week resident course.

Scope: Foundational knowledge for Religious Affairs NCOS on: identify and understand cultural differences; advise the commander in religious and cultural topics; the predominate values, beliefs, behaviors and norms (VBBN) of the environment; the basic concepts of primary religions of the world; and the role of the UMT in the advisement process.
# RCAC COURSE MAP

## RELIGION CULTURAL ADVISEMENT CRS

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<th>Phase 1</th>
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<tr>
<td>120 TNG Days</td>
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<tr>
<td>960 POI Hours</td>
<td>96 POI Hours</td>
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<td>Global Human Religiosity</td>
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<td>561-F14B</td>
<td>Morality, Ethics, and Religion</td>
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<td>561-F14C</td>
<td>Religion and Conflict: Islam</td>
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<td>561-F14D Religions of East Asia</td>
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<td>561-F14E Religious Advisement</td>
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<td>24 Weeks Distance Learning</td>
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Purpose: To transform newly commissioned chaplains and chaplain candidates in the skills and knowledge necessary to effectively perform religious support and staff officer duties at the battalion level.

Summary: CHBOLC is 13 weeks in duration. CHBOLC-A instills Basic Officer Common Core skills and knowledge over 4 weeks. CHBOLC-B contains 3 phases focusing on staff officer and pastoral skills development. With a total of 145 lessons CHBOLC trains 85 tasks/competencies over 528 instructional hours. Course optimum capacity is 88 students, maximum capacity is 100.

Scope: Consists of basic skills and knowledge for assigned chaplain duty positions in battalion staff officer responsibilities, basic military skills, administration, basic leadership, management, and branch unique training as battalion chaplains.
### CHBOLC COURSE MAP
### CHAPLAIN BASIC OFFICER LEADER CRS

<table>
<thead>
<tr>
<th>CHBOLC-A</th>
<th>CHBOLC-A</th>
<th>CHBOLC-A</th>
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<tr>
<td><strong>Module 1</strong>&lt;br&gt;5 TNG Days&lt;br&gt;35 POI Hours</td>
<td><strong>Module 2</strong>&lt;br&gt;5 TNG Days&lt;br&gt;35 POI Hours</td>
<td><strong>Module 3</strong>&lt;br&gt;5 TNG Days&lt;br&gt;35 POI Hours</td>
<td><strong>Module 4</strong>&lt;br&gt;5 TNG Days&lt;br&gt;35 POI Hours</td>
</tr>
<tr>
<td>805D-LO15001 Apply customs, courtesies, and traditions of the service</td>
<td>805D-56A6SC03 Role of the Staff Officer</td>
<td>805D-1331 Employ Military Justice</td>
<td>805D-56A6D004 Chaplain Branch Personnel Proponency and Components Overview</td>
</tr>
<tr>
<td>805D-071T6904 Drill and Ceremonies</td>
<td>805D-H5BQGS37 Mitigate Risk of Suicide</td>
<td>805D-BOLCCC Communication by Tactical Radio WT</td>
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</tr>
<tr>
<td>805D-BOLCTLP1 Troop Leading Proc.</td>
<td>805D-0104 Implement the Army's Sexual Harassment/Assault Response and Prevention Program (SHARPP) - BOLC-B</td>
<td>805D-BOLUCSUOT Employ Small Unit Operations and Tactics</td>
<td>805D-100-1000 Comprehend Membership in the U.S. Army Profession</td>
</tr>
<tr>
<td>805D-56A6G05 Lawful Authority of the Chaplaincy</td>
<td>805D-LO13003 Communicate the Basic Concept of Army Leadership Doctrine</td>
<td>805D-081T1001 First Aid - Evaluate a Casualty (Tactical Combat Casualty Care)</td>
<td>805D-LO13012 Correlate a Leader's Role in Character Development with Values and Professional Obligations</td>
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<tr>
<td>805D-CZAES03 Equal Opportunity</td>
<td>805D-91AB31O Conduct Maintenance Operations at the Company Level (PMCS)</td>
<td>805D-081T1032 First Aid - Perform First Aid for a Bleeding and/or Severed Extremity</td>
<td>805D-LO17003 Counsel a Subordinate</td>
</tr>
<tr>
<td>805D-2500 Identify Joint Force Structures and Organization of the Army</td>
<td>805D-371-1050 Implement Operations Security Measures</td>
<td>805D-081T1007 First Aid - Perform First Aid for Burns</td>
<td>805D-LO17015 Develop an Effective Team</td>
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<tr>
<td>805D-56A6G03 Introduction to Blackboard Learning Platform</td>
<td>805D-CT805033 Negotiate Confidence Tower (Victory Tower)</td>
<td>805D-081T1003 First Aid - Perform First Aid to Clear an Object Stuck in the Throat of a Conscious Casualty</td>
<td>805D-LO17012 Develop Subordinates</td>
</tr>
<tr>
<td>805D-BT191061 Level 1 Antiterrorism</td>
<td>805D-C1019 React to Chemical, Biological, Radiological, and Nuclear Attack or Hazard</td>
<td>805D-081T1026 First Aid - Perform First Aid to Open Chest Wound</td>
<td>805D-CZAISS05 Recommend Administrative and Personnel Actions</td>
</tr>
<tr>
<td>805D-MCLP1010 Mission Command for Junior Leaders</td>
<td>805D-56A6OR1 Religious Support Overview - MOD 1: Chaplain Activities in the US Army AR 165-1</td>
<td>805D-081T1005 First Aid - Perform First Aid to Prevent or Control Shock</td>
<td>805D-ORLMC010 Solve Problems Using the Military Problem Solving Process</td>
</tr>
<tr>
<td>805D-BT805355 PRT - Climbing Drill 1</td>
<td>805D-R-1000 Risk Management Processes to Individual and Teams</td>
<td>805D-081T1023 First Aid - Perform First Aid to Restore Breathing and/or Pulse</td>
<td>805D-56A6800 Soldier 2020</td>
</tr>
<tr>
<td>805D-BT805352 PRT - Conditioning Drill 1</td>
<td>805D-BT701002 Team Develop.Course</td>
<td>805D-081T1010 First Aid - Request Medical Evacuation</td>
<td>805D-LO16006 Think Critically and Creatively</td>
</tr>
<tr>
<td>805D-BT805353 PRT - Conditioning Drill 2</td>
<td>805D-BT805342 PRT - Execution of Physical Readiness Training (PRT)</td>
<td>805D-081T1046 First Aid - Transport a Casualty</td>
<td>805D-56A6LD10 CIMT Peer Evaluations</td>
</tr>
<tr>
<td>805D-BT805342 PRT - Execution of Physical Readiness Training (PRT)</td>
<td>805D-BT805347 PRT - Four for the Core</td>
<td>805D-BT071028 Move Under Direct Fire (Night Infiltration Course)</td>
<td></td>
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<tr>
<td>805D-BT805345 PRT - Preparation Drill</td>
<td>805D-MF2X241R PRT - Shoulder Stability Drill</td>
<td>805D-081T1053 Practice Individual Preventive Medicine Countermeasures</td>
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<tr>
<td>805D-56A6PD03 Introduction to Worship in the Military Context</td>
<td>805D-56A6G01 Wear and Appearance of the Uniform - MOD 1: ACU/OCP</td>
<td>805D-56A6OR2 Introduction to FM 1-05</td>
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<tr>
<td>805D-56ACW1 Wear and Appearance of the Uniform - MOD 1: ACU/OCP</td>
<td>805D-LO14009 Communicate in Writing</td>
<td>805D-56A6CW2 Wear and Appearance of the Uniform - MOD 2: ASU</td>
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<tr>
<td>805D-LO14009 Communicate in Writing</td>
<td></td>
<td>805A-56A6JR Joint Ethics Regulation</td>
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</tr>
</tbody>
</table>

**Weeks**

- **Weeks 1, 2, 3, 4**
**Purpose:** To broaden the battalion chaplain’s understanding of Army organizations, operations and procedures. Course content focuses on the integration of 21st Century Leader Competencies and the Chaplain Corps’ two core capabilities to provide religious support and to advise the commander on the impact of religion in a battalion level staff or at brigade staff level.

**Summary:** C4 is 20 weeks in duration, across 16 modules, with a total of 114 lessons, and trains 36 tasks/competencies, with a total of 1580 instructional hours. Course capacity is 44 students.

**Scope:** Advanced skills and knowledge supporting the performance of critical tasks for battalion and brigade chaplain staff officer responsibilities. Trains leadership, ethics, administration, staff supervision of ministry in the military environment, combat and tactical functions, appropriated and non-appropriated funds management, and branch technical and common core tasks.
# CHAPLAIN CAPTAIN CAREER COURSE

## Leadership and Army Profession 22 Hours
- **AP110** Commandant’s Brief
- **AP120** Leader Development Doctrine
- **AP130** Critical Thinking
- **AP140** Army Ethics
- **AP150** Communications
- **AP160** Lead in Organizations
- **AP170** Influence
- **AP180** Counseling

## Mission Command 23 Hours
- **M111** Capabilities and limitations of BCTs
- **M112** Fundamentals of Mission Command
- **M113** MC Warfighting Function
- **M114** MC Staff Tasks
- **M115** Art of Command/Science of Control
- **M117** Framing the OE

## Operations 31 Hours
- **O501** Unified Land Ops
- **O502** Stability Operations
- **O503** Tactical Logistics
- **O504** Offensive Operations
- **O505** Defensive Operations
- **O506** Homeland Defense and Support to Civil Authorities
- **O507** Joint Operations
- **O508** Army Special Operations Forces
- **O509** Joint Operations
- **O510** Law of Armed Conflict

## Training Management 18 Hours
- **T111** Unit Training Management I
- **T112** Unit Training Management II
- **T113** Unit Training Management III

## Operations Process 59 Hours
- **OP111** Fundamentals of the Operations Process
- **OP112** Command Post Organization and Operations
- **OP121** Military Decision Making Process
- **OP131** Rehearsals and Fragmentary Orders
- **OP141** Rapid Decision Making and Synchronization Process

## Reflection and Research 59 Hours
- **FL1** Develop Emotional Intelligence/Advanced Empathy
- **FL2** Train Ministry Teams on Assessments
- **FL3** Chaplain’s Role in Behavioral Health Systems
- **FL4** Religious Support for Combat Stress Casualties
- **FL5** Pastoral Counselor Identity and Philosophy of Ministry
- **FL6** Supervision of Pastoral Counselors
- **FL6** Getting Past the Affair
- **FLE** Couples Collaborative Therapy

## Family Life Skills 57 Hours
- **SR1** Small Group Coaching
- **SR2** Career Management
- **SR3** Professional Development Senior Leaders
- **SR4** Collaboration and Reflection
- **SR5** Professional Writing
- **SR6** Conflict Management
- **SR7** Facilitation Training
- **SR8** Enhanced Critical Thinking Exercise

## Professional Development 165 Hours
- **SR1** Small Group Coaching
- **SR2** Career Management
- **SR3** Professional Development
- **SR4** Collaboration and Reflection
- **SR5** Professional Writing
- **SR6** Conflict Management
- **SR7** Facilitation Training
- **SR8** Enhanced Critical Thinking Exercise

## Religious Advisement 43 Hours
- **AC4** External Advisement 1 (SLE)
- **AC5** External Advisement 2 (RIA)
- **AC6** Internal Advisement and Diversity Training
- **AC7** Models for Interreligious Understanding
- **AC9** RS to Army Cultures

## Ethics and the Chaplaincy 41 Hours
- **E01** Ethical and Moral Leadership of the Chaplain
- **E02** Just War
- **E03** Chaplain as the Ethical and Moral Advisor
- **E04** Supervising Moral Leadership Training
- **E05** Applying the Army Ethical Processing Model
- **E06** Ethical Worldview of Soldiers
- **E07** Foundation of Ethics

## Religious Support (RS) Operations 15 Hours
- **RS1** RS in Operations Process
- **RS2** Lawful Auth. Chaplaincy
- **RS4** Proponency Briefing
- **RS8** RS Doctrine Integration

## Initial Assessment 12 Hours
- **I100** Initial Assessment Exercise

## History Program 28 Hours
- **OR2** Historical Battle Analysis
- **OR3** Staff Ride

## Homiletics 69 Hours
- **SC1** Sacred Communications Practicum
- **SC2** Analyze Pastoral Presence in Sacred Communication
- **SC3** Analyze the Elements of Sacred Communications
- **SC4** Supervise Sacred Communications
- **SC5** Analyze Elements of a Funeral Message
- **SC6** Preaching Cross Culturally

## Chaplain Leadership and Identity 28 Hours
- **CL1** Leadership at Brigade and Above
- **CL2** Staff Officer and Pastoral Integration
- **CL3** DRGL Supervision
- **CL4** Supervision of 56M
- **OR4** Chaplain History and Identity

## Common Core Exam 4 Hours
- **C11** Collaboration and Reflection
- **LE7** OERs for Chaplains
- **LE6** Conflict Management
- **SR7** Facilitation Training
- **SR8** Enhanced Critical Thinking Exercise
- **SR1** Small Group Coaching
- **SR2** Career Management
- **SR3** Professional Development
- **SR4** Collaboration and Reflection
- **SR5** Professional Writing
- **SR6** Conflict Management
- **SR7** Facilitation Training
- **SR8** Enhanced Critical Thinking Exercise

## Resource Management 22 Hours
- **CRM** Chaplain Resource Management
Purpose: To train chaplains in the grade of captain and above in the skills and knowledges supporting effective and efficient performance of critical chaplain religious leadership and Battalion and Brigade-level staff officer duties.

Summary: C4RC is a Two Phase course consisting of one Distributed Learning Phase of 75 hours of content and one two week residential phase. Phase One has 31 lessons within five modules (subject areas). Class capacity is 16 students per course, with six classes per year. Students have one year to complete Phase 1. Phase Two has 25 lessons within five modules (subject areas). Phase two class capacity is 25 students, with four classes per year.

Scope: Advanced skills and knowledges supporting the performance of critical tasks for battalion and brigade chaplain staff officer responsibilities. Trains leadership, ethics, administration, staff supervision of ministry in the military environment, combat and tactical functions, appropriated and non appropriated funds management, and branch technical and common core tasks. This Distributed Learning Phase 1 is web-based training delivered through Blackboard. Phase 2 is scenario-driven small group instruction conducted in residence at the U.S. Army Chaplain Center and School.
### Phase 1: Leadership Module
- **3 TNG Days**
- **21 POI Hours**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>L1F</td>
<td>Army Leadership Doctrine</td>
</tr>
<tr>
<td>L1L</td>
<td>Developing Leaders: Counseling</td>
</tr>
<tr>
<td>L1B</td>
<td>The Army OER System</td>
</tr>
<tr>
<td>L1N</td>
<td>Resiliency Training for Mid-Grade Leaders</td>
</tr>
<tr>
<td>L1A</td>
<td>Think Creatively and Critically</td>
</tr>
<tr>
<td>L1E</td>
<td>Conflict Management</td>
</tr>
<tr>
<td>L1C</td>
<td>Soldier 2020: Gender Integration</td>
</tr>
<tr>
<td>L1M</td>
<td>Analyze the Variables to Creating a Positive and Ethical Climate</td>
</tr>
<tr>
<td>L1K</td>
<td>Military Ethics and the Chaplain</td>
</tr>
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### Phase 1: Staff and Operations
- **5 TNG Days**
- **38 POI Hours**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>S1F</td>
<td>Write Effectively</td>
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<tr>
<td>S1C</td>
<td>Staff Officer Briefing</td>
</tr>
<tr>
<td>S1M</td>
<td>Unit Ministry Team Training Management</td>
</tr>
<tr>
<td>S1Q</td>
<td>Fundamentals of Doctrine and Operations</td>
</tr>
<tr>
<td>S1R</td>
<td>Foundations of Unified Land Operations</td>
</tr>
<tr>
<td>S1S</td>
<td>Decisive Action: Offense</td>
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<tr>
<td>S1T</td>
<td>Decisive Action: Defense</td>
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<tr>
<td>S1U</td>
<td>Defensive Action: Stability Operations</td>
</tr>
<tr>
<td>S1V</td>
<td>Decisive Actions: DSCA</td>
</tr>
<tr>
<td>S1W</td>
<td>Tactical Logistics</td>
</tr>
<tr>
<td>S1X</td>
<td>Joint Operations</td>
</tr>
<tr>
<td>S1P</td>
<td>Mission Command</td>
</tr>
<tr>
<td>S1G</td>
<td>Command Post Organization and Operations</td>
</tr>
<tr>
<td>S1H</td>
<td>The MDMP</td>
</tr>
<tr>
<td>S1A</td>
<td>Framing the Operational Environment</td>
</tr>
<tr>
<td>S1B</td>
<td>Law of Armed Conflict</td>
</tr>
</tbody>
</table>

### Phase 1: Religious Support
- **.5 TNG Days**
- **4 POI Hours**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Description</th>
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</thead>
<tbody>
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<td>R1M</td>
<td>Lawful Authority of the Chaplain Corps</td>
</tr>
<tr>
<td>R1J</td>
<td>Non-Combatant Status of the Chaplain</td>
</tr>
</tbody>
</table>

### Phase 1: Pastoral Skills
- **1 TNG Days**
- **9 POI Hours**

<table>
<thead>
<tr>
<th>Subject</th>
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<tbody>
<tr>
<td>P1C</td>
<td>Confidential Communications</td>
</tr>
<tr>
<td>P1D</td>
<td>Basic Supervision of Pastoral Counselors</td>
</tr>
<tr>
<td>P1H</td>
<td>Emotional Intelligence and Advanced Empathy</td>
</tr>
</tbody>
</table>

### Phase 1: Across Cultures
- **.5 TNG Days**
- **3 POI Hours**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1B</td>
<td>Culture and its Impact on Military Operations</td>
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</table>

### Phase 2: In Residence
- **10 TNG Days**
- **40 POI Hours**

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<thead>
<tr>
<th>Subject</th>
<th>Description</th>
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<tbody>
<tr>
<td>A2A</td>
<td>External Advisement</td>
</tr>
<tr>
<td>L2F</td>
<td>Army Leadership Doctrine</td>
</tr>
<tr>
<td>A2G</td>
<td>Internal Advisement: Religious Accommodation</td>
</tr>
<tr>
<td>L2L</td>
<td>Developing Leaders: Counseling, Coaching, Mentoring</td>
</tr>
<tr>
<td>A2D</td>
<td>RAA &amp; RIA</td>
</tr>
<tr>
<td>A2D</td>
<td>Extend and Exert Influence</td>
</tr>
<tr>
<td>L2M</td>
<td>Army Professional Ethic</td>
</tr>
<tr>
<td>L2N</td>
<td>Moral and Ethical Leadership</td>
</tr>
<tr>
<td>L2C</td>
<td>Army Writing</td>
</tr>
<tr>
<td>L2E</td>
<td>Staff Officer Briefing</td>
</tr>
<tr>
<td>R2A</td>
<td>Religious Support to the Operations Process</td>
</tr>
<tr>
<td>R2M</td>
<td>Lawful Authority of the Army Chaplaincy</td>
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<tr>
<td>R2E</td>
<td>Religious Support for HD/DSCA</td>
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<tr>
<td>S2J</td>
<td>Mission Command and Knowledge Management</td>
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<tr>
<td>P2A</td>
<td>Emotional Intelligence &amp; Advanced Empathy</td>
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<tr>
<td>P2F</td>
<td>Sacred Communication</td>
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<tr>
<td>L2O</td>
<td>Personnel Management DACH</td>
</tr>
<tr>
<td>L2B</td>
<td>The Army OER System</td>
</tr>
<tr>
<td>L2K</td>
<td>Critical Thinking</td>
</tr>
<tr>
<td>S2M</td>
<td>Small Group Formation and Professional Development</td>
</tr>
<tr>
<td>S1H</td>
<td>The MDMP</td>
</tr>
<tr>
<td>S2N</td>
<td>Oversee UMT Training Management</td>
</tr>
<tr>
<td>S2D</td>
<td>Resource Management</td>
</tr>
<tr>
<td>S2F</td>
<td>Historical Battle Analysis</td>
</tr>
<tr>
<td>S2R</td>
<td>Staff Ride</td>
</tr>
</tbody>
</table>

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Forging Servant Leaders . . . of Unmatched Character, Competence, & Connection . . . For God & Country!
OPERATIONAL RELIGIOUS SUPPORT LEADERS COURSE (ORSLC)

**Purpose:** To broaden the field grade chaplain’s understanding of Army organizations, operations and procedures. Course content emphasizes planning, preparing, executing, and assessing training for a Brigade Combat Team (BCT). This integrated knowledge is exercised in the Unified Action environment utilizing the DATE operational training scenario.

**Summary:** ORSLC is 2 weeks in duration, containing 3 modules, a total of 17 lessons, 4 tasks, and a total of 75 instructional hours. Course capacity is 25 students.

**Scope:** Advanced skills and knowledge supporting the performance of critical tasks for chaplain Major staff officer responsibilities: supervise the command master religious program, implement Unit Ministry Team (UMT) training in the brigade, determine UMT training requirements, perform UMT functions and manage the delivery of religious support in the BCT and in the Unified Action environment.
<table>
<thead>
<tr>
<th>Module A</th>
<th>Module B</th>
<th>Module C</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintaining and Fostering Chaplain Identity</td>
<td>Army Force Management</td>
<td>Religious Support Operations in the JIIM Environment</td>
</tr>
<tr>
<td>3 TNG Days</td>
<td>3 TNG Days</td>
<td>4 TNG Days</td>
</tr>
<tr>
<td>26 POI Hours</td>
<td>20 POI Hours</td>
<td>29 POI Hours</td>
</tr>
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</table>

**Module A**
- 805D-56A7-INT Introduction to the Operational RS Leader Course
- 805D-56A7-CID Analyze Chaplain Identity
- 805D-56A7-IPC Chaplain Identity and Pastoral Care
- 805D-56A7-ETH Strategic Ethics
- 805D-56A7-HSU Advanced Sacred Communications Supervision
- 701-C111 Adult Learning and Collaboration through Individual and Team Research and Preparation

**Module B**
- 134-100-B02 Why Force Management
- 134-100-E01.2 Development (Total Army)
- 134-100-E01.3 Force Development (CMD Plan)
- 134-100-E01.4 Force Development Concept Plan
- 134-100-H01 DOD Army Planning Budgeting
- 134-100-H04 AFMS Stationing
- 134-100-E02 Force Development Systems
- 134-100-F01 AFMS Manning the Force
- 134-100-I01 Assess/Integrate the Organization
- 805D-56A7-AFM Army Force Management Education and Training
- 805D-56A7-MFR Manage Material and Fiscal Responsibilities CRM
- 805D-56A7-WOG OCCH Grants

**Module C**
- 805D-56A7-DOC Doctrine Update
- 805D-56A7-IRI Indigenous Religions and External Advisement
- 805D-56A7-DEA Design External Advisement for Command (RAA/RIA)
- 805D-56A7-LGM Leading Garrison Ministry
- 701-C144-R Decisive Action-Homeland Defense (HD) and Defense Support of Civil Authorities (DSCA)-CRM
- 805D-56A7-DAT Develop a Religious Support Training Plan

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**Week 1**

- **Module A**:
- **Module B**:
- **Module C**:

**Week 2**

- **Module A**:
- **Module B**:
- **Module C**:

*Forging Servant Leaders . . . of Unmatched Character, Competence, & Connection . . . For God & Country!*
INITIAL STRATEGIC RELIGIOUS SUPPORT LEADERS COURSE (ISRSLEC)

**Purpose:** To train and educate chaplains in the rank of lieutenant colonel in the skills and knowledge required for the science of religious support leadership in senior strategic assignments.

**Summary:** ISRSLC is 2 weeks in duration, containing 4 modules, a total of 29 lessons, trains 25 competencies, and a total of 79 instructional hours. Course capacity is 22 students.

**Scope:** The course emphasizes effective initial strategic leadership, specific skills and competencies required of senior chaplain leaders in operational assignments serving in operational and garrison environments. The professional military education is structured to design, acquire, build and improve the force with the necessary skill set to lead Unit Ministry Teams in accordance with the Army Operating Concept (AOC 2025). The instructional design will focus on principles of Army Learning Model (ALM) and a multiple solution approaches.
<table>
<thead>
<tr>
<th>Module A</th>
<th>Module B</th>
<th>Module C</th>
<th>Module D</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Develop Senior Leaders</strong>&lt;br&gt;2 TNG Days&lt;br&gt;14 POI Hours</td>
<td><strong>Army Force Management</strong>&lt;br&gt;3 TNG Days&lt;br&gt;26 POI Hours</td>
<td><strong>Coordinate Force Management and Religious Support Resources</strong>&lt;br&gt;2 TNG Days&lt;br&gt;15 POI Hours</td>
<td><strong>Coordinate Religious Support</strong>&lt;br&gt;3 TNG Days&lt;br&gt;24 POI Hours</td>
</tr>
</tbody>
</table>

**Module A**<br><br>**701-C111** Adult Learning and Collaboration through Individual and Team Research and Preparation<br><br>**805D-56A8-LTC** Introduction to the Initial Strategic Religious Support Leader Course<br><br>**805D-56A8-SLC** Senior Leader Care Approaches


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**Forging Servant Leaders . . . of Unmatched Character, Competence, & Connection . . . For God & Country!**
Purpose: To train and educate non-appropriated (NAF) Chapel Tithes and Offering Fund (CTOF) Technicians or Clerks capable of providing basic fiscal and material management administrations in support of the Command Master Religious Program (CMRP) immediately upon arrival to their unit of assignment. Beginning OCT2019, completion of this course is a requirement in order for MOS 56M to receive the ASI 7T.

Summary: FCC is 2 weeks in duration, contains 3 modules, with a total of 26 lessons, and trains 8 tasks, with a total of 75 instructional hours. Course capacity is 22 students.

Scope: Soldiers will demonstrate these core capabilities: process purchase requests, record inflows and outflows, match government purchase card transactions, conduct CTOF inspections, issue detailed income records, submit accounting documents to Defense Finance and Accounting Services Non Appropriated Fund Instrumentalities, report on CMRP performance, execute NAF contracting procedures, prepare financial statements, and maintain records in accordance with Army Records and Information Management System standards.
<table>
<thead>
<tr>
<th>Module A</th>
<th>Module B</th>
<th>Module C</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Functional Knowledge</strong></td>
<td><strong>Chaplain Corps Income Procurement System</strong></td>
<td><strong>Reporting Internal Controls, and Administrative Activities</strong></td>
</tr>
<tr>
<td>2 TNG Days</td>
<td>6 TNG Days</td>
<td>2 TNG Days</td>
</tr>
<tr>
<td>13 POI Hours</td>
<td>47 POI Hours</td>
<td>15 POI Hours</td>
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</tbody>
</table>

**Module A**

- **805D-FCC-LSN1** Critical Thinking for Chaplaincy Resource Management Professionals
- **805D-FCC-LSN2** Fiscal Law
- **805D-FCC-LSN3** Uniqueness of the Chaplaincy Tithe and Offering Fund (CTOF)
- **805D-FCC-LSN4** Ethics for Fund Clerks
- **805D-FCC-LSN5** Regulations that Govern the Particular Duties and Work of the Chaplain Resource Manager, Fund Manager, and Fund Clerk
- **805D-FCC-LSN6** CTOF Baseline Operating Procedures

**Module B**

- **805D-FCC-LSN7** Assist in the preparation of the CMRP
- **805D-FCC-LSN8** Defense Financial Accounting Service (DFAS) NAFi 101
- **805D-FCC-LSN9** Chaplain Corps Income and Procurement System CHIPS (101)
- **805D-FCC-LSN10** Manage an Offering
- **805D-FCC-LSN11** Record Inflows (Income)
- **805D-FCC-LSN12** Submit Financial Data and Information Packets to DFAS NAFi
- **805D-FCC-LSN13** Office of the Chief of Chaplains Grants

**Module C**

- **805D-FCC-LSN14** The NAF/CTOF Government Purchase Card (GPC) Micro Purchase Procedures and Simplified Acquisition Procedures
- **805D-FCC-LSN15** Process Purchase Order Requests (PORs) by GPC
- **805D-FCC-LSN16** Process Purchase Order Requests (PORs) by Electronic Fund Transfer (EFT) or Check
- **805D-FCC-LSN17** Record Outflows (Expenses)
- **805D-FCC-LSN18** GPC Order Management and Transaction Matching
- **805D-FCC-LSN19** Purchase Card Online System (PCOLS)
- **805D-FCC-LSN20** Contract Procedures
- **805D-FCC-LSN21** Contract Payment
- **805D-FCC-LSN22** Use DFAS NAFi's Electronic Document Management (EDM), Online Report Viewing (OLRV), & Mainframe Internet Access Portal (MIAP) systems
- **805D-FCC-LSN23** Manage APF and NAF Chapel and Religious Support Office Property
- **805D-FCC-LSN24** Conduct a CTOF Inspection (Chapel Tithes and Offerings Fund)
- **805D-FCC-LSN25** Chaplaincy Program Budget Advisory Committee
- **805D-FCC-LSN26** Army Risk Insurance Management Program (RIMP) Insurance
- **805D-FCC-LSN27** Written and Oral Communication for CRM Professionals

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**Week 1**

*Forging Servant Leaders . . . of Unmatched Character, Competence, & Connection . . . For God & Country!*
Purpose: To train and educate Appropriated Funds (APF)/ Non-appropriated Funds (NAF) Chaplaincy Resource Managers to provide basic fiscal and material management administrations immediately upon arrival to their unit of assignment in support of the Command Master Religious Program (CMRP). Completion of this course is a requirement in order for MOS 56M and 56A to receive the ASI 7F.

Summary: CRM is 2 weeks in duration, containing 3 modules, a total of 25 lessons, 8 tasks, and a total of 76 instructional hours. Course capacity is 22 students.

Scope: Provides foundational knowledge for Chaplaincy Resource Managers and Fund Managers on: critical thinking; the Department of Defense (DoD) and Department of the Army financial management environment; the Planning, Programming, Budgeting, and Execution process and how the DoD allocates its resources; APF, NAF, and Chaplaincy Tithe and Offering Funds; regulations that govern the particular duties and work of the Chaplain Resource Manager, Fund Manager, and Fund Clerk; Fiscal Law, Anti-deficiency Act, Federal Acquisition Regulation, Internal Revenue Service common law rules that define contractor vs. employee or de facto employee status; AR 165-1 and DA PAM 165-18; and Chaplaincy Tithe and Offering Fund Baseline Operating Procedures.
# CRM COURSE MAP
## CHAPLAINCY RESOURCE MANAGER

### Module A
**Functional Knowledge**
- 3.5 TNG Days
- 27 POI Hours

<table>
<thead>
<tr>
<th>805D-CRM-LSN1</th>
<th>Ethics for Chaplaincy Resource Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>805D-CRM-LSN2</td>
<td>Conduct Overview of the Planning, Programming, Budgeting, and Execution (PPBE) Process – CRM</td>
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<tr>
<td>805D-CRM-LSN4</td>
<td>Fiscal Law Applied to CRM</td>
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<tr>
<td>805D-CRM-LSN5</td>
<td>Regulations that Govern the Particular Duties and Work of the Chaplain Resource Manager, Fund Manager, and Fund Clerk</td>
</tr>
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<td>805D-CRM-LSN6</td>
<td>Uniqueness of the Chaplaincy Tithe and Offering Fund (CTOF)</td>
</tr>
<tr>
<td>805D-CRM-LSN7</td>
<td>CTOF Baseline Operating Procedures</td>
</tr>
<tr>
<td>805D-CRM-LSN8</td>
<td>Chaplaincy Program Budget Advisory Committee</td>
</tr>
</tbody>
</table>

### Module B
**Chaplain Corps Income and Procurement System**
- 4 TNG Days
- 28.4 POI Hours

| 805D-CRM-LSN9 | Defense Finance and Accounting Service Non-appropriated Fund Instrumentality (DFAS NAF1) 101 |
| 805D-CRM-LSN10 | Chaplain Corps Income and Procurement System CHIPS (101) |
| 805D-CRM-LSN11 | Manage an Offering |
| 805D-CRM-LSN12 | Record Inflows (Income) |
| 805D-CRM-LSN13 | Submit Financial Data and Information Packets to DFAS NAF1 |
| 805D-CRM-LSN14 | The NAF/CTOF Government Purchase Card (GPC) Micro Purchase Procedures and Simplified Acquisition Procedures |
| 805D-CRM-LSN15 | Process Purchase Order Requests (PORs) by GPC |
| 805D-CRM-LSN16 | Process Purchase Order Requests (PORs) by Electronic Fund Transfer (EFT) or Check |
| 805D-CRM-LSN17 | Record Outflows (Expenses) |

### Module C
**Reporting Internal Controls, and Administrative Activities**
- 2.5 TNG Days
- 20.6 POI Hours

| 805D-CRM-LSN18 | GPC Order Management and Transaction Matching |
| 805D-CRM-LSN19 | Purchase Card Online System (PCOLS) |
| 805D-CRM-LSN20 | Contract Procedures |
| 805D-CRM-LSN21 | Contract Payment |
| 805D-CRM-LSN22 | Use DFAS NAF1’s Electronic Document Management (EDM), Online Report Viewing (OLRV), & Mainframe Internet Access Portal (MIAP) systems |
| 805D-CRM-LSN23 | Conduct a CTOF Inspection (Chapel Tithe and Offering Fund) |
| 805D-CRM-LSN24 | Army Risk Insurance Management Program (RIMP) Insurance |
| 805D-CRM-LSN25 | Report RSO Manpower Requirements |

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